



Pristina, 29 May 2013

**Subject: Minutes of the information Meeting and Mandatory Site Visit**

**Ref: PROC/409/13/Relocation of Warehouse/logistics elements to the EMC (EuropeAid/ 134333 /L/WKS/XK)**

The mandatory information meeting related to the tender for the Construction of a New Logistics Warehouse in the EULEX Medical Compound took place on 28<sup>th</sup> May 2013 at 10:30 hrs Ali Hadri Street, Industrial Zone, 10000 Pristina, Kosovo followed by the mandatory site visit.

Representatives of 15 companies attended the both information meeting and site visit (see attached list of participants).

EULEX Procurement Section opened the meeting and reminded the attendees about procedural rules and the deadline for request for any clarification from the Contracting Authority **(i.e. 5 June 2013 at 18:00hrs)**.

In accordance with article 6.3 of the Instructions to Tenderers a certificate of attendance was issued to each attendee. In line with clause 12.1.14 of the Instructions to Tenderers, attendees were reminded to include the certificate of their site visit in their tender.

EULEX Building Management Section briefed all present about the project. Representatives of companies had the opportunity to walk through the EULEX Compound and present their questions as follows:

No	Tenderer's questions	Contracting Authority's answers
1	Are the Rub Halls and Hard Walls in location or elsewhere?	All Rub Halls and Hard Walls will be delivered on site for the execution of the works, if not on site already.
2	At current BoQ the container placement over strip foundations is foreseen, but the containers are already in place. What shall we do?	Please see Corrigendum No. 1 and <b>Modified Bill of Quantities</b> .
3	Can we propose better or alternative solution to the current design and bid?	No changes are allowed by the bidder to the current design.

4	Would the time table of works effect on selection of possible winner?	If the presented time table covers a longer period then specified with the requirements it will, or if seen as not possible to implement as presented clarifications will be requested.
5	Can we see the selected Ablution Units for refurbishment from the inside?	The Ablution Units were shown during the site visit.
6	Where are connection points for sewerage and water supply pipes?	The connections points were shown on the site visit.
7	Where are main panels, substation and other works/items related to supply with electricity?	Brief explanations of electrical works was done, works to be carried as per BOQ, connection of the new transformer on site will be done by EULEX whom will deal with KEK to connect to the city lines.
8	Are radiators and containerized heating plant furnished by EULEX?	The radiators, circulation pumps and containerized furnace will be furnished by EULEX as specified, any other equipment and materials required for heating system installation are to be provided by the contractor.
9	Are the Rub Halls and Hard Walls to be heated?	Yes, the works will be done as per the BoQ.
10	How should the buildings' roofs look like (eves and gable ends, eg. are these to be closed)?	The buildings roofs will be done as per the BoQ and the onsite buildings were shown to the visitors as an example.
11	Can you show us the location of placement of concrete pavers and asphalted areas?	The paved areas were shown on the drawing during the site visit.
12	What is the state of Rub Halls and Hard Walls?	One Rub Hall is new and the rest 2EA Rub Halls and 2EA Hard Walls are used ones.

13	Can we utilize the existing facilities as temporary storage?	No areas outside the construction site are available to the successful bidder. Any facility (e.g. current car wash), as directed by the EULEX Project Manager, within the construction site can be utilized.
14	What kind of linoleum flooring is required	All information about linoleum flooring is in the BoQ and Technical Specifications, if additional information is required clarification request can be submitted as per instructions given.
15	Usage of utilities	The utilities for the successful contractor will be provided by EULEX, but with meters and the contractor is responsible for the utility charges for their works.

Tenderers were advised to submit any additional technical/administrative questions in writing and were advised to monitor the <http://www.eulex-kosovo.eu/en/tenders/119-em.php> where additional clarifications or modifications may be published until the **14<sup>th</sup> of June 2013**.

The site visit was completed at 11.30 hrs.

## LIST OF PARTICIPANTS

SITE VISIT FOR PROJ/409/13/Relocation of Warehouse elements of CHK

1. MARRO JASMAK - ASTREX Skopje company
2. MILAIM SHALA - alfa.i company
3. SHKELZEN BELEGU - SCT KOSOVA L.L.C. - PRISHTINE
4. AGIM RAHFI - UNIPROJEKT - PRISHTINE
5. R. I SPA TREPuzzi - ITALY - Remoto MORETTI
6. JETON ZOGAJ - U.P. "KRAPI COM" - PRISHTINE
7. MIFTAR HASANI - "ASTRAPLAN" SHPK
8. Mujë Hasani - NNT Fitimi Mitrovicë
9. JAKUP HYSENI - KUSH, SEEK MUSTHER,
10. DASHNOE FETOSHI - QSSI
11. VALON KRASNIQI - ARDA REI sh.p.k.
12. KUSHTRIM HYZIU - ARBERIA COM INNP PRISHTINE
13. SEFER CAICE - N.N.E. "NATEL" PRISTINE
14. NOLL L.L.C. ARBER HAZIRI 049110023
5. SHL BUILDING CONSTRUCTION Bujë KARASBI 044/265-220